

## FAMILY LITERACY PROGRAM FACILITATOR – FERNIE

The Columbia Basin Alliance for Literacy (CBAL) is an innovative, multi-service, non-profit organization providing a broad range of child, youth, family, seniors, and immigrant programs and services related to literacy.

### Position Summary

This part-time position involves the delivery of innovative, engaging family literacy programs in Fernie.

### Qualifications and Attributes

- Experience working with young children and their caregivers
- Strong communication skills with adults and children
- Knowledge of resources and services in the Elk Valley region
- Demonstrated understanding of the principals of early learning
- Flexible and motivated
- Good understanding of literacy
- Valid First Aid and FoodSafe certifications will be considered assets

### Responsibilities

- Plan and deliver literacy programs to young children and their caregivers
- Set up and take down program sites as needed – may need to move tables, chairs and equipment
- Provide participants with resources and referrals to community services
- Attend professional development sessions, community meetings and staff meetings as required
- Ensure required participant documents are completed and submitted to coordinator

### Hours & Wages

This position will start at 2 hours per week and may work into more depending on availability, interest and skill set. Starting wage is \$20 per hour.

To apply, email your cover letter and resume to Chrisy Hill, Community Literacy Outreach Coordinator, at [chill@cbal.org](mailto:chill@cbal.org) by 4 pm, November. 22, 2021.

We thank you for your interest; however, only those shortlisted will be contacted for an interview.